



# Department of Meteorology and Atmospheric Science

Mechanisms/Resources available for reporting complaints, bias, microaggressions, harassment, and overt racism for faculty, staff and students in the Department of Meteorology and Atmospheric Science at Penn State:

For the 2023-2024 academic year, Penn State released a website detailing reporting avenues: Reporting at Penn State, with separate pages for faculty, staff, students, and others. It is now easy to determine the appropriate action in various situations. Below we include our previously assembled list.

- Vice Provost for Educational Equity Report Bias:
  - Students may use the form or call the 24-Hour Hotline at 1-800-560-1637 to report any act of bias they experience themselves or observe directed against anyone else.
  - Faculty and staff should only use the form to report acts they observe that are directed against students. If no student is involved, faculty and staff should contact the Affirmative Action Office at 814-863-0471.
  - Protocol for bias reporting.
- The <u>Red Folder</u> initiative is a guide to help faculty, staff, student leaders, and others who
  interact with students to recognize, respond effectively to, and refer Penn State students in
  distress.
- University Police get involved when specific acts of harassment, etc. are reported/brought to their attention. They can open an investigation as necessary.
  - o Call the University Police (814-863-111) or submit an online report.
  - Reporting can be done by the person who has experienced the harassment or by a thirdparty witness.
  - University Park Police Department <u>DEI director</u> is also a resource.
- Penn State Gender Equity Center Victim and Survivor Advocacy and Support

### Faculty Resources

• EMS Faculty Ombudsperson

 Meteorology and Atmospheric Sciences Ombudspersons for Faculty: <u>Jerry Harrington</u> and <u>Sukyoung Lee</u>

#### Staff Resources

• EMS Staff Ombudspersons

#### Student Resources

- Vice Provost for Educational Equity Report Bias:
  - Webform accessed via PSU or Friends of Penn State login. Students may use the form to report any act of bias they experience themselves or observe directed against anyone else.
  - 24-Hour Hotline at 1-800-560-1637: Students may also submit a report by contacting the anonymous hotline
- Penn State <u>Counseling and Psychological Services</u> (CAPS)
  - Racially Minoritized Students
  - Sexually and Gender Diverse Students
- <u>Undergraduates</u> should reach out to their academic advisor and/or any faculty/staff with whom they feel comfortable.
  - EMS Coordinator of Multicultural Affairs: James Guyton
- <u>Graduate Student</u> Meteorology and Atmospheric Sciences <u>Ombudspersons</u>: <u>Jerry Harrington</u> and <u>Sukyoung Lee</u>

## Reporting policies at our organization:

- Penn State Reporting Gateway (Ethics and Compliance)
- Student Affairs
- Report Bias, including rates of reporting.
- Other Policy Information:
  - o <u>Disability Resources</u>
  - EMS Diversity
  - o EMS Graduate Student Diversity Resources
  - o EMS <u>Undergraduate Diversity Resources</u>
  - o Student Affairs Safety Conduct
- Reporting policies are reviewed occasionally by entities like the <u>Student Code of Conduct Task</u>
   Force
- Protection from Retaliation (Policy AD67)