

Deliverable session one

Attendance:

Cassandra Caruso,
Josephine Ramos,
Alexander Gamez,
Celeste Hofstetter
Mariana Reyes

Meeting time frames:

- Fridays at 1 PM this will last an hour and a half maximum.
- 45 minutes to an hour will be dedicated to discussing the paper and the rest of the time will be dedicated to the deliverable

POD Agreements/ Group norms:

- We must be Respectful
- Everyone must be Actively listening and wait for other people to finish speaking before responding
- No arguing because that can lead to problems
- You will use the appropriate pronouns if someone has told them to you
- Do not generalize- speak on own experiences
- Participate to fullest ability
- Maintain confidentiality

Pod member roles and responsibilities:

Schedule meetings: Josephine

Take attendance: celeste

Take notes as needed: Josephine

Upload deliverables: mariana

Schedule meetings with organizations: mariana

Read supplemental articles: will depend

Draft deliverables and share with pod: mariana or Josephine/ task will possibly be given to different member for each session