LU Geoscientists URGE Session One Deliverable

Pod Guidelines - Drafted 1/27/2021

- Open, honest, and respectful- no attacking!
- Challenge yourself to participate and sit in your discomfort knowing that we as a group are here to hold and challenge you.
- Communicate with one another about meeting times and responsibilities efficiently and hold each other accountable and in community.
- Listening to others- we are all here to learn from each other. We come with different backgrounds, privileges, and challenges. Listen, listen, listen. Assume good intentions and acknowledge impacts.
- Bring you knowledge and yourself. Do work for yourself but also for the pod and community. We are building this together and are only as strong as our members.
- Even if you don't do the readings/watch interviews, you can still participate! Do the work to the best of your abilities. Be respectful of your time and others' time.
- Maintain confidentiality. All stories shared in this space stay in this space unless explicit permission is given by the person sharing the story that it can be shared in another setting
- Speak from your own experience instead of generalizing ("I" instead of "they," "we," "you").

Decision making

- We will work to make decisions based on group consensus.

Roles

Pod leaders (Sadie and Katie):
- Schedule group meetings- send out Zoom links and an agenda for each session.
- We will help facilitate consensus decision making for the pod
- Organize the meetings with organization/institution leadership
- Will create a schedule schedule where members can volunteer to lead discussion for one session and be in charge of generating and finally turning in the deliverables
- Are the default session leaders
- Maintain the google drive/outlook drive with all deliverables and notes

Session leaders:
- Help facilitate discussion of materials
- Take notes on actions and deliverables during meeting to be shared via google drive/outlook drive
- Turn in final deliverables after being reviewed by pod and reaching consensus
- Communicate openly with pod leaders about needed support

<u>All members:</u>

- Will read and engage with the materials assigned for each session
- Participate in the biweekly Zoom action meetings where we will all collaborate in the process of creating deliverables.