

Grand Rapids GEOPod – First session deliverables

Pod Ground rules:

1. Start with introduction – how we are doing
2. Listen actively -- respect others when they are talking.
3. Speak from your own experience instead of generalizing ("I" instead of "they," "we," "you").
4. Do not be afraid to respectfully challenge one another by asking questions, but refrain from personal attacks -- focus on ideas and problems rather than people.
5. Participate to the fullest of your ability -- community growth depends on the inclusion of every individual voice.
6. Instead of invalidating somebody else's story with your own spin on their experience, share your own story and experience.
7. The goal is not to always agree -- it is to gain a deeper understanding.
8. Be conscious of body language and nonverbal responses -- they can be as disrespectful as words (even over Zoom!)
9. Assume everyone's good intentions but also acknowledge the impact of saying something that hurts someone else, even if it is unintended.
10. Maintain confidentiality. All stories shared in this space stay in this space unless explicit permission is given by the person sharing the story that it can be shared in another setting.
11. End with group reflection

Group decision process:

Group decides by consensus with articulation of any differences of perspective.

Pod member roles and responsibilities:

- Meeting times: Fridays at noon – every other week except Feb 26 at 1 PM
- Pod leader and note taker organized in excel sheet
- Set up and maintain google folder with all pod documents
- Schedule meetings with organization/institution leadership – determined by participants depending on goals and particular to institution
- Read supplemental articles / materials for deliverables as needed – all participants

Pod leader role rotates - Roles of Pod leader for week:

- Sets up zoom meeting
- Drafts deliverables and share with pod for review/edits/discussion at the pod meetings
- Uploads deliverables to URGE website

Note taker rotates – not pod leader for the week:

- Take notes and take attendance